

AUCTION DONATION FORM

Catalog Deadline December 1, 2009

Saint Bernadette School
80 University Blvd. East
Silver Spring, MD 20901 tel. 301.593.5611 ext. 245
www.st-bernadettelem.com

For School Use Only

Item #

Category

Catalog #

Gift Attached yes__ no__

Certificate yes__ no__

The undersigned agrees to donate to the Saint Bernadette School Gala Auction the following items or services:

Organization/Donor (as it should appear in the catalog):		School Parent ___ Business ___ Parishioner ___ Alumni ___
Contact Person: __Mr. __Mr. and Mrs. __Ms.	Phone:	
Address:		
City:	State:	Zip:
Email:	Website:	
Description of Item (<i>Be specific. Please attach brochures, photographs, and other descriptive materials as appropriate</i>):		
		Estimated Value (<i>a good faith estimate of the value of goods or services</i>):
Special Instructions or Restrictions (<i>expiration date, pick-up or delivery, etc.</i>)		
Donor's Signature:	Date:	

Please mail this form directly to Saint Bernadette School or email to st.bernadettegala@gmail.com.

The Internal Revenue Service requires that we acknowledge contributions which exceed a certain level in writing and state that we provided no goods or services in return for your gift. This receipt should be kept with your tax records for the year of your gift. Your charitable deduction may be disallowed if you are unable to provide this acknowledgment to the Internal Revenue Service upon request. ALL DONATIONS WILL BE VALID FOR ONE YEAR FROM DATE OF AUCTION UNLESS OTHERWISE NOTED.

ON BEHALF OF THE STUDENTS, PARENTS AND FACULTY, THANK YOU VERY MUCH FOR YOUR GENEROUS SUPPORT.