March 31, 2009

Dear St. Bernadette School Family:

The time has come to begin the accounting of volunteer credit hours accrued so far this year.

Please take a moment to complete the following, and then send the form to the main office attention: Volunteer Credit Hours

Each school family is required to complete a minimum of 4 credit points of service, (at least 1 must be in a Fundraising/Safety capacity). Single parent families are required to do 2 credit points of service. Each volunteer position is assigned a "Tier" value. If you pick a position assigned a Tier 4, then your family has fulfilled its obligation, and you are not required to serve 2 lunch duties. Otherwise, you must select positions whose Tier values total 4 – two Tier 2 positions, OR one Tier 3 and one Tier 1, etc., and you must still participate in the lunch duty program. The volunteer position listed on this form must be in the Volunteer Handbook, or must have passed through the application process set forth by the School Advisory Board.

There are four Tiers of Credit:
Tier 4: All 4 points of credit and no lunch duty will be required by the family.
Tier 3: 3 points of credit
Tier 2: 2 points of credit
Tier 1: 1 point of credit

When returning this form, please note which tier positions you have signed up for.

Family Name:_____

Date and description of service:

Date	Volunteer Position	Chairperson	Tier