

School Advisory Board Minutes from 9/15/10

Attendance: Kate Rogers, Jennifer Curtin, Kristin Pizzola, Mary Zaudtke, Cheri Wood, Msgr. Smith, Ted Ewanciw, Colleen Worthington, Stephen Wakefield, Kelly McCormick, Mike Friel, Tony Zanger

New members: Jim Weisgerber, Laurie Dag-Dag, and Nancy Esherick

Absent: Maria Warner, Ash Vazirani, Katie Eiden, Rob Burgess

I. Opening prayer: Msgr. Smith

II. Introductions: New board members were introduced. Kate Rogers and Jennifer Curtin were introduced as the new co-chairs of the SAB.

III. Committee Overviews: Three major areas were identified last year as the focus of the SAB's long-range planning and will continue this year.

Development: The position of Development Director which was approved last year has been modified into three units. Susan Stallings will serve as the Gala Director and Shelby Whittier as the Procurement Director. Mrs. Wood is still in the process of identifying an individual to function as the Alumni Director. In addition, Ash Vazirani will continue to develop and implement the focus group process that was initiated last year.

PR/Marketing: The process of creating written guidelines and identifying mentor groups for important events such as the fall/spring open houses, Grandparents Day, etc is functioning smoothly.

Technology: Significant progress has been made with acquisition of smart boards, projectors, and mobile technology carts. During this academic year, there will be a strong focus on software and teacher training.

IV. Principal's report: Mrs. Wood shared an article on Catholic education that reinforces the SAB's long-term, strategic approach to planning.

- An anti-bullying forum for local education leaders will be held at St. B's in the near future.
- Enrollment as of this date is 406 students with two more currently requesting admission. Projected goal was 423, although the current numbers allow for a slightly more favorable class sizes.
- The budget will be recast on Sept. 24, 2010. Right now, fund-raising is going well enough to allow current programming to be maintained even if enrollment goal is revised downward.
- Statements regarding each family's status in the volunteer credit/SCRIP programs will now go out 3x per year to help keep everyone on track to their goal.

- Fall open house will be held on November 7, 2010 after 9:00 am Mass.
- Mrs. Wood is planning to conduct the annual school survey in mid-January.
- This year, the teaching faculty is placing greater emphasis on communicating with parents via structured weekly input regarding children's academic and behavioral status.

- V. Pastor's report:** There has been continued progress on the school's heating and air conditioning project over the summer months. The TADS tuition system is up and running and seemed to work very well in this transition year.
- VI. CYO update:** Tony Zanger and Fr. DeRosa are working together on a project called "CYO Reflection – The Point" that subtly recasts each Sunday's Gospel into a sports-themed message that coaches can incorporate into their interactions with the children throughout the week. The first annual Cornhole Cup will be held at St. B's on Saturday evening – all are encouraged to participate.
- VII. HSA update:** There are two new board members in HSA. Elizabeth Morelli is beginning her term as vice president and will transition to president next year. Lou Welnetz is beginning his term as treasurer. All the planned fall activities are staffed and ready to go.
- VIII. Closing prayer:** Msgr. Smith

**The next SAB meeting will be held from 7:00-9:00 pm
on Wednesday, October 6, 2010 in the convent meeting room.**