

School Advisory Board (SAB)

Meeting Minutes - 10/6/10

Attendance: Kate Rodgers, Jennifer Curtin, Cheri Wood, Msgr. Smith, Ted Ewanciw, Stephen Wakefield, Ash Vazirani, Mike Friel, Tony Zanger, Katie Eiden, Rob Burgess, Jim Weisgerber, Laurie Dag-Dag, and Nancy Esherick, Maria Warner

Absent: Kristin Pizzola, Kelley McCormick, Colleen Worthington, Mary Zudtke

I. Opening prayer: Msgr. Smith

II. Principal's Report:

- Mrs. Wood outlined the scheduled school field trips for each grade and shared a detailed fundraising plan for augmenting funding for the middle school field trips. The plan showed the cost to each student and the cost to the school. The Board recommended that the total cost of the trip be shared so that parents can understand the overall fundraising goal for each grade and work with the school to achieve those fundraising targets.
- Mrs. Wood stated that guidelines for Room Parents had been developed and would be distributed shortly.
- St. Bernadette's will be sponsoring its first Spelling Bee this year. More details to come. A volunteer committee is assisting with the effort.
- The School has assessed the Sadler Math Curriculum and identified gaps in the curriculum. The teachers are remapping the math curriculum for 6-8th grade to address these gaps.
- The CYO asked for some additional volunteer tier credits; the Board approved.

III. Pastor's Report:

- Monsignor Smith expressed his satisfaction over the success of all of the events conducted during the first weekend of October (e.g., Fall Festival, Becca's Run, Oktoberfest). Each event brought different groups of people into the parish and showcased the St. Bernadette "brand" in a very positive light.
- Mrs. Bailey resigned her position of Religious Director (RD) after serving for 16 years. Monsignor Smith has been approached by a number of qualified candidates interested in the position but would rather spend some time assessing the needs of the parish community and the qualities most desirable in a new RD before interviewing candidates. An RD search will be initiated soon but in the meantime, Neil Sloan, a Doctoral Student in Theology is taking on some of the administrative and program responsibilities for the Religious Education Program and will be assisting Monsignor Smith with assessing the needs of the RD position.

IV. Committee Overview: The three committees met and discussed new business.

- Development, Chair Ash Vazirani. The Committee discussed the difference between fundraising and development and identified the need to clearly define the

roles of the two Development Positions. The Committee will explore setting up focus groups to assess community interest for an annual fund.

- PR/Marketing: Chairs, Steve Wakefield and Kelley McCormick. The Committee discussed needed updates to the school website, particularly the SAB page. The Fall Open House will be held on November 7, 2010 after 9:00 am Mass; a parent volunteer committee will assist with most of the logistics but the Board Members should try to attend. The Committee will review the marketing materials.

Technology: Chair, Tony Zanger. The Committee is executing on its Action Plan that stemmed from the Middle States evaluation. The Committee demonstrated the new laptop cart and discussed the need for a strategy for deployment to all grades. The need for identifying good technology training classes and the most cost effective ways to train the most teachers at one time were cited as critical issues.

- V. **HSA Update:** Rob Burgess spoke about the success of the Fall events and reiterated how these events were essential to community building. He also mentioned that the HSA is planning to sponsor another series of lectures for the school community and is looking for a charismatic speaker. Mrs. Wood provided a suggestion.
- VI. **CYO update:** Tony Zanger reported that Basketball Registrations had brought in some much needed revenue. He asked for input on the email missive, “CYO Reflection – The Point” that recasts each Sunday’s Gospel into a sports-themed message. Feedback from the Board was extremely positive.
- VII. **Closing prayer: Kate Rodgers**

**The next SAB meeting will be held from 7:00-9:00 pm
on Wednesday, November 17, 2010 in the 8th Grade Classroom.**